

JOB DESCRIPTION

Position Title	Real Estate Summer Intern
Reports To	Multiple Teams (Transactions, Asset Management, Research/National Accounts, Leasing)
Location	Chicago, IL and Philadelphia, PA
Apply	internship@shopcore.com ; www.shopcore.com/careers
Application Deadline	March 1, 2018

Position Summary: ShopCore Properties is currently seeking entering junior and senior year college students to join our team for a summer internship either in our Chicago or Philadelphia office. As part of the internship, ShopCore will provide learning opportunities throughout the organization so that each intern understands the fundamentals of retail real estate industry following this experience. From an everyday perspective, the interns will contribute to best-in-class research, assist with day-to-day responsibilities, contribute to business development initiatives, and carry out tasks for both internal and external clients. The ideal candidate will be detail-oriented, self-motivated, able to work well in a fast-paced environment with tight deadlines, demonstrate clear communication skills, and be motivated to learn – with a deep passion for and interest in Commercial Real Estate as a career. Interns are placed in the following business units: Transactions, Asset Management, Research/National Accounts, and Leasing. Throughout the course of the internship, each intern will work with an assigned project lead to complete an assignment that is pertinent to one of the ShopCore departments. Project findings will be summarized in PowerPoint and presented to the senior executive leadership team in a 20 to 30-minute presentation.

ESSENTIAL JOB FUNCTIONS

1. Analyze and support underwriting, due diligence and closing of investments and dispositions by collecting information and preparing, reviewing, and summarizing various reports
2. Conduct Hold vs. Sell property analysis to help determine long-term asset strategy
3. Analyze Triple Net Rents compared to market and identify areas for improvement
4. Conduct research and contribute to National retail tenant and market analysis

ESSENTIAL JOB REQUIREMENTS

Education & Experience:

1. Enrolled full-time and pursuing a Bachelor's degree in Business, Real Estate, Finance, Economics, Accounting
2. Strong desire to work in the commercial real estate industry
3. 3.5 or above GPA
4. Entering your Junior or Senior year (2019 and 2020 graduates)

Required Skills:

1. Ability to multi-task and manage shifting priorities and deadlines, with attention to detail and an ability to work both independently and in a team environment
2. Must be able to effectively handle multiple projects simultaneously in a deadline driven environment
3. Positive attitude and willingness to learn
4. High degree of integrity

WORKING CONDITIONS

Work performed in a general office environment.

Limitations and Disclaimer: This position description is not intended to be a complete list of all responsibilities, duties or skills required for the job and is subject to review and change at any time, with or without notice, in accordance with the needs of ShopCore Properties. Since no position description can detail all the duties and responsibilities that may be required from time to time in the performance of a job, duties and responsibilities that may be inherent in a job, reasonably required for its performance, or required due to the changing nature of the job shall also be considered part of the jobholder's responsibility. The Company remains an "At-Will" employer. All job requirements are subject to possible modification to reasonably accommodate individuals with disabilities.